



ABBHEY ROAD

INSTITUTE

MUMBAI

Graduate Support Programme (GSP)

Terms & Conditions v1.0

Last updated: December 2025

Issuer: Abbey Road Institute Mumbai (trading name of A R INSTITUTE LLP, India)

1. Purpose and Overview

- 1.1. The Graduate Support Programme (“GSP”, “Programme”) is a graduation-linked support package offered to eligible students from Abbey Road Institute Mumbai’s **Advanced Diploma in Music Production & Sound Engineering - 2026 Intakes** to help transition into professional practice with experience and access.
- 1.2. GSP is **not** a scholarship, discount, cash rebate, employment contract, or placement guarantee. All benefits are contingent, limited, and subject to these Terms & Conditions (“T&Cs”).

2. Definitions

- 2.1. **Student(s):** A person enrolled in Abbey Road Institute Mumbai’s one-year Advanced Diploma in Music Production and Sound Engineering (ADMSE).
- 2.2. **Graduate/Graduation:** A student who has successfully completed all academic and administrative requirements of the ADMSE within the scheduled duration **without repeats or deferments** and has **cleared all dues**.
- 2.3. **Eligible Graduate:** A Graduate who meets all eligibility requirements in section 4 and is not disqualified under section 13.
- 2.4. **Preferred Partners:** Third-party travel/logistics vendors selected by Abbey Road Institute Mumbai at its discretion.
- 2.5. **Benefit Caps:** Maximum monetary limits for specific GSP items; caps are exclusive of taxes unless expressly stated.

Abbey Road Institute Mumbai

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3. Programme Window and Availability

- 3.1. GSP applies only to the **2026 Intakes** and is not automatically available to later intakes.
- 3.2. We may add, close, modify, or withdraw GSP for future intakes at any time. Changes will not affect benefits already unlocked by Eligible Graduates.

4. Eligibility Criteria

To unlock GSP at graduation, a student must:

- 4.1. Belong to a 2026 Intake;
- 4.2. **Complete** the one-year programme within scheduled duration, **without repeats/deferments** (medical/force-majeure exceptions at Abbey Road Institute Mumbai's discretion);
- 4.3. **Clear all financial dues** and comply with attendance, conduct, and assessment policies;
- 4.4. Have no unresolved disciplinary or academic-integrity issues.

5. Benefits Summary (on Graduation)

Subject to sections 6-13 and stated caps/exclusions, Eligible Graduates unlock:

5.1. DAW Support – ₹20,000 indicative value

Each graduate can choose **one** Digital Audio Workstation (DAW) option:

- 5.1.1. **Logic Pro** – up to a ₹20,000 cap, or
- 5.1.2. **Pro Tools Studio (1-year subscription)** – up to an equivalent value

5.2. Global Graduation Trip Support (London) - ₹70,000 indicative value

Support to attend Abbey Road Institute Global Graduation activities and the **student-exclusive recording workshop at Abbey Road Studios, London**, comprising:

- 5.2.1. **Return flight (economy) support** capped at **₹50,000**; and
- 5.2.2. **Accommodation support** capped at **₹20,000** for **3 nights (twin-sharing)** in London.
- 5.2.3. Bookings are made **by us via Preferred Partners**; any amount above caps is student-paid.
- 5.2.4. See sections 7-8 for conditions and visa requirements.

5.3. Bay Owl Studios Time - ₹50,000 indicative value

- 5.3.1. Post-graduation studio time at Bay Owl Studios **bookable strictly as 2 (two) day blocks of 10 hours each** (i.e., **2 × 10-hour sessions**).
- 5.3.2. Rooms are subject to prior booking, availability and facility rules.
- 5.3.3. Engineer/assistant fees and all third-party costs (e.g., musicians, editors, media, catering) are **not included**.

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5.4. Guaranteed Internship (GSP 2026 Intakes)

- 5.4.1. An internship placement to be scheduled **within 6 months of graduation**, with Abbey Road Institute Mumbai matching graduates to opportunities offered by **industry partners**.
- 5.4.2. **No specific duration or minimum hours are guaranteed.**
- 5.4.3. Internship **stipends (if any)**, working hours, location, and scope are **set by the internship provider** and will be detailed in a separate **Internship Letter of Engagement**.
- 5.4.4. The internship is **not** a job offer nor a guarantee of future employment; continuation depends on provider policy, performance, attendance, and conduct.

5.5. Graduate Launch Session (Career & Portfolio) - ₹50,000 indicative value

A structured session with core faculty or an industry expert after graduation that includes:

- 5.5.1. A **career planning session** discussing next steps, roles & employment.
- 5.5.2. A **portfolio/showreel review** with concrete feedback.
- 5.5.3. Help polishing **CV, LinkedIn and EPK** basics.

6. Activation, Redemption & Timelines

- 6.1. **Activation:** Benefits unlock **on graduation** once Abbey Road Institute Mumbai confirms eligibility in writing.
- 6.2. **Redemption Period:** Unless otherwise stated, benefits must be **booked and utilised within 12 months of graduation**. Unused benefits expire automatically; no extensions or cash alternatives apply (except where expressly stated otherwise).
- 6.3. **Redemption Process:** We will issue instructions and booking windows. Graduates must follow timelines, submit documents, and confirm selections when asked. Delays or non-response may result in forfeiture.

7. Travel & Visa Conditions (London Support)

- 7.1. Travel support is conditional on **valid passport, UK visa approval**, and alignment with **Abbey Road Institute global graduation/workshop schedules**.
- 7.2. Abbey Road Institute Mumbai is **not liable** for visa refusals/delays, appointment unavailability, passport issues, airline changes, or force-majeure events.
- 7.3. **Insurance & Risk:** Graduates are responsible for adequate **travel/medical insurance** and for complying with health, safety and immigration requirements.
- 7.4. **Upgrades & Extras:** Seat upgrades, baggage, local transport, meals, transfers, and incidentals are student-paid.
- 7.5. **Booking Control:** All bookings under this support are made by Abbey Road Institute Mumbai via Preferred Partners, at dates/hotels/airlines of our choice consistent with Programme intent.

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8. No Alternatives if Visa/Schedules Prevent Travel

- 8.1. If a UK visa is **refused** (even with proof) and/or Abbey Road Institute Global Graduation schedules change such that attendance is not reasonably possible, **no alternative benefit, credit, voucher or cash substitute will be provided** in lieu of the travel support described in section 5.2.
- 8.2. Unused or unclaimable travel support is forfeited without compensation.

9. Conduct, Attendance, and Safety

- 9.1. Access to benefits may be withheld, rescheduled, or withdrawn for **misconduct**, breach of policy, or safety concerns.
- 9.2. Graduates must comply with **facility rules**, equipment handling guidelines, NDAs, and health & safety instructions.
- 9.3. Any damage, loss or misconduct costs caused by the Graduate (or their guests) are recoverable from the Graduate.

10. Software Fulfilment (DAW of choice)

- 10.1. The DAW of choice is fulfilled **after graduation** by Abbey Road Institute Mumbai through designated vendors.
- 10.2. **All items are subject to vendor availability at the time of fulfillment. Alternatives might be provided and are at the complete discretion of Abbey Road Institute Mumbai.**
- 10.3. Warranty terms are those of the vendor. Abbey Road Institute Mumbai is not responsible for after-sales service, delays or defects beyond statutory obligations.

11. Studio Time Rules (₹50,000 Value)

- 11.1. Redemption is **only** in **2×10-hour day blocks** (no partial hours or other configurations).
- 11.2. Bookings are subject to **room availability**, engineer schedules, and operational constraints; peak-time restrictions and blackout dates may apply.
- 11.3. Studio time **excludes** external musicians, session/engineer fees, plug-in licences, storage media, catering, transport, and any third-party cost.
- 11.4. Abbey Road Institute Mumbai/Bay Owl may **reschedule** for operational reasons with reasonable notice.

12. Internship Terms

- 12.1. Internship details (provider, role, schedule, location, supervisor, stipend, evaluation criteria) will be set out in an **Internship Letter of Engagement** issued by the **internship provider**.
- 12.2. **No minimum duration or hours are guaranteed.** Start dates, shifts, and hours are determined by the provider's operational needs.
- 12.3. Stipend (if any) and benefits are **at the provider's sole discretion** and may vary by opportunity.

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- 12.4. The internship is **not** a promise of employment. Any extension, conversion, or offer of employment is solely at the provider's discretion.
- 12.5. Interns must comply with provider policies including confidentiality, data protection, and conduct.

13. Disqualification & Forfeiture

- 13.1. Benefits may be withheld or forfeited where:
 - 13.1.1. Graduation requirements are unmet or repeats/deferments occur (unless expressly waived in writing);
 - 13.1.2. Dues remain unpaid, or fee installments were delayed at the required time;
 - 13.1.3. There is a breach of conduct, academic integrity, or these T&Cs;
 - 13.1.4. Fraud, impersonation, or misuse is suspected;
 - 13.1.5. Redemption timelines are missed; or
 - 13.1.6. Safety or legal concerns arise.

14. Non-Transferability and No Cash Alternative

- 14.1. GSP benefits are **personal** to the Eligible Graduate, **non-transferable**, and cannot be exchanged for cash or credit, **and no alternatives are offered** except where expressly provided in these T&Cs.
- 14.2. Benefits cannot be sold, assigned, or pledged to any third party.

15. Taxes, Duties, and Regulatory Compliance

- 15.1. All **taxes, GST, customs duties, levies, fees and surcharges** (if any) connected with redemption, upgrades, or usage are the Graduate's responsibility.
- 15.2. Abbey Road Institute Mumbai does not provide tax advice. Graduates should seek independent advice regarding any tax implications.
- 15.3. Benefits are accounted for in accordance with applicable Indian laws; Abbey Road Institute Mumbai's good-faith classification and documentation are final.

16. Third-Party Vendors and Force Majeure

- 16.1. We may fulfill benefits through **third-party vendors**. Their terms apply in addition to these T&Cs. We are not responsible for third-party failures beyond statutory obligations.
- 16.2. Abbey Road Institute Mumbai is not liable for non-performance caused by **force majeure** (including but not limited to acts of God, pandemic, travel restrictions, strikes, war, government action, utility failures).

17. Intellectual Property and Publicity

- 17.1. The Graduate retains IP in original works created by them, subject to separate studio/internship agreements.
- 17.2. By redeeming benefits at Abbey Road Institute/Bay Owl or partner facilities, the Graduate grants Abbey Road Institute Mumbai and Bay Owl a limited right to reference the Graduate's participation (name, course, year) and to use **non-confidential behind-the-scenes images** captured during official sessions

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for institutional publicity, unless the Graduate opts out in writing before the session.

18. Data Protection & Confidentiality

- 18.1. Abbey Road Institute Mumbai will process Graduate data per applicable Indian data protection law and institutional policies.
- 18.2. Interns and studio users must sign and adhere to **confidentiality obligations**, especially where client materials are involved.

19. No Waiver of Academic or Conduct Standards

- 19.1. GSP does not dilute academic standards, assessment decisions, or conduct rules. Admissions remain **application-based**; academic decisions are independent of GSP.

20. Conflicts with Other Offers

- 20.1. GSP cannot be combined with other incentives, waivers, or promotions **unless** expressly authorised in writing by Abbey Road Institute Mumbai.

21. Amendments and Notices

- 21.1. Abbey Road Institute Mumbai may amend these T&Cs for clarity, compliance, or operational reasons.
- 21.2. Material changes affecting already-eligible graduates will be notified by **email** and/or **official website**.
- 21.3. The version published on the official website is deemed current.

22. Limitation of Liability

- 22.1. To the maximum extent permitted by law, Abbey Road Institute Mumbai's liability arising from or in connection with GSP is limited to the **unredeemed portion** of the relevant Benefit Cap actually due under these T&Cs.
- 22.2. Abbey Road Institute Mumbai is not liable for indirect, incidental, consequential, punitive, or special damages, including lost profits or opportunities.

23. Governing Law & Dispute Resolution

- 23.1. These T&Cs are governed by the **laws of India**.
- 23.2. Courts at **Mumbai, India** have exclusive jurisdiction over disputes arising from or related to GSP.

24. Severability, Entire Agreement, Assignment

- 24.1. If any provision is held invalid or unenforceable, the remaining provisions remain in full force.
- 24.2. These T&Cs constitute the **entire agreement** concerning GSP and supersede prior communications relating to the Programme.
- 24.3. Abbey Road Institute Mumbai may assign/novate its obligations to an affiliate or successor; Graduates may not assign their rights.

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25. Contact

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